RMA Form



Mail form to: ta-service@ta-service.dk

Phone: +45 56 72 57 77 www.ta-service.dk/uk

		2.	1. Fill out this Prepare a copy of the	A Steps: s form completely e invoice for defect rvice@ta-service.dl				
For TA Use Only			Company Name:					
			Customer Number:					
RMA Number:			Address:					
Date RMA Issued:			City: State: Zip Code:					
Processed By:			Requested By:					
Item Returned: Yes / No			Email:					
Date Received:			Phone: Fax:					
Quantity	Item Number		Description	Invoice Number	Serial Number	Reason Code	Credit, Replace or Repair?	
Return Reason Codes			Comments / Special Instructions					
Record appropriate number in the "Reason Code" column above.								
1. Wrong delivery								
Damaged in shipping								
Double delivery Product defective (repair)								
5. Warranty request								
Customer not satisfied Incorrect item ordered								
Incorrect quantity ordered								
9. Other								
If items need to be returned, please ship to the address below <u>after</u> receiving an RMA number :				S	For TA Use Only			
				Credit Issued:	Credit Issued: Yes / No		yes / no	
TA SERVICE				Number credit		, ,		
Centervej Syd 2				Date Issued:				
DK-4733 Tappernoje					By:			
RMA Number:				Comments:				
					Should be sent to TA for further processing:			
							yes / no	

